

MIAMI TOWNSHIP BOARD OF TRUSTEES

OCTOBER 18, 2016

The Miami Township Board of Trustees met in regular session on Tuesday, October 18, 2016 at 7:00 PM. Trustee Karl Schultz called the meeting to order and led the Pledge of Allegiance. The invocation was given by Mr. Tracy. Mr. Ferry called the roll. Attending were Trustees Karl Schultz, Ken Tracy and Mary Makley Wolff. Mr. Tracy made a motion to approve the minutes of the September 12, 2016 work session, September 13, 2016 special zoning meeting, September 20, 2016 business meeting and the October 3, 2016 work session, seconded by Ms. Wolff with all voting “AYE”.

Correspondence: None

Special Personnel Action: Mr. Tracy made a motion to grant final employment to Matt Evans for the position of full time Police Officer with an eighteen (18) month probationary period, at a starting rate of \$34.93 per hour with an effective starting date of October 19, 2016, seconded by Ms. Wolff with all voting “AYE”.

Proclamations and Special Presentations: Ms. Michelle Lydenberg, the new Executive Director of Partners for a Drug Free Milford and Miami Township, came forward to state they have new initiatives they are working on and explained Partners for a Drug Free Milford and Miami Township is a volunteer coalition that is focused on preventing drug abuse among our youth and are primarily focused on alcohol, tobacco and marijuana use. Ms. Lydenberg thanked the Board for their leadership and making Miami Township parks a tobacco free area. Mr. Eric George, with the Partners for a Drug Free Milford Miami Township, came forward to say there is a grant to pay for the signs that will go up in all the parks stating they are smoke free.

Mr. Chris Clingman, Director of Clermont County Park District, came forward to speak about the levy on the ballot this November. Mr. Clingman had a slide presentation of the County Parks and what the district does for the public.

Chief Madsen asked the Board, Mr. Braun, Mr. Wright, Mr. Ferry, Matt Evans and his wife, Melissa, to come forward. Chief Madsen gave background on Matt Evans. Joe Braun, Township Law Director, administered the Oath of Office. Melissa Evans pinned Badge 23 on Matt Evans.

Mr. Nicholas Snow came forward to explain his Eagle Scout Project noting he made several community book boxes and placed them in four Township parks and one in the Civic Center. The Board thanked Mr. Snow for his project.

Mr. Bill Knepp came forward to speak about the Spirit of 76 Park and his vision for the future development of that park. Mr. Knepp also stated he is now the oldest Town Crier in North America. Mr. Knepp noted Township employee, Will Menz and his great job on the newsletter. Mr. Knepp told a story of kindness of Recreation’s employee, Brenda Wilson.

Department Reports: A representative of each department presented a report of activities during the month of July 2016.

Community Development	Mr. Elliff
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Musselman
Administration	Mr. Wright

Old Business: None

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New Business: Mr. Tracy made a motion to pay the bills of the Township with 247 checks numbered 125396 - 125643 and 17 electronic checks numbered 825 - 842 for the total amount of \$2,743,006.33 plus payroll and payroll taxes for the week of 09/24/2016 in the amount of \$371,696.65 and payroll and payroll taxes for the week of 10/08/2016 in the amount of \$383,603.84, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$20,480.55.

Ms. Wolff made a motion to adopt Resolution 2016-66 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$20,480.55 and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright presented the following personnel actions for the Board's consideration. In the Recreation Department to grant employment to Nash Leavens as Recreation Assistant at \$8.50 per hour effective October 19, 2016.

Ms. Wolff made a motion to grant employment to Nash Leavens as Recreation Assistant at \$8.50 per hour effective October 19, 2016, seconded by Mr. Tracy with all voting "AYE".

In the Police Department to remove Sherry Drake and Heather Cunningham, (which share the hours for this part time police clerk position) from probation status as part time records clerks effective October 20th, 2016 at a starting rate of pay of \$18.11 per hour.

Mr. Tracy made a motion to remove Sherry Drake and Heather Cunningham, (which share the hours for this part time police clerk position) from probation status as part time records clerks effective October 20th, 2016 at a starting rate of pay of \$18.11 per hour, seconded by Ms. Wolff with all voting "AYE".

In the Fire Department to accept the resignation of part-time FF/Medic Dustin Vinup from his position effective October 18th, 2016.

Ms. Wolff made a motion to accept the resignation of part-time FF/Medic Dustin Vinup from his position effective October 18th, 2016, seconded by Mr. Tracy with all voting "AYE".

In the Fire Department to grant final offer of employment to the following for part-time employment FF2/Medic: to Griffin Drake, Tyler Mirick, Luke Palmer, Richard Kraft, Austin Brown and Daniel Knapke: with a Probationary Hire Rate of \$15.63/hour, Daytime Differential of \$19.84/hour and Nighttime Differential of \$16.96/hour.

Mr. Tracy made a motion to grant final offer of employment to the following for part-time employment FF2/Medic: to Griffin Drake, Tyler Mirick, Luke Palmer, Richard Kraft, Austin Brown and Daniel Knapke: with a Probationary Hire Rate of \$15.63/hour, Daytime Differential of \$19.84/hour and Nighttime Differential of \$16.96/hour, seconded by Ms. Wolff with all voting "AYE".

In the Fire Department to grant final offer of employment to the following for part-time employment for the position of part-time FF1/Medic: to David Kimble with a Probationary Hire Rate of \$15.14/hour, Daytime Differential of \$19.35/hour and a Nighttime Differential of \$16.47/hour.

Ms. Wolff made a motion to grant final offer of employment to the following for part-time employment for the position of part-time FF1/Medic: to David Kimble with a Probationary Hire Rate of \$15.14/hour, Daytime Differential of \$19.35/hour and a Nighttime Differential of \$16.47/hour, seconded by Mr. Tracy with all voting "AYE".

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In the Fire Department to grant final offer of employment to the following for part-time employment for the position of FF/EMT: to Julie Sparks with a Probationary Hire Rate of \$13.47/hour, Daytime Differential of \$17.68/hour and Nighttime Differential of \$14.80/hour.

Mr. Tracy made a motion to grant final offer of employment to the following for part-time employment for the position of FF/EMT: to Julie Sparks with a Probationary Hire Rate of \$13.47/hour, Daytime Differential of \$17.68/hour and Nighttime Differential of \$14.80/hour, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright explained this time of year the Board adopts a resolution for the OPERS Conversion Plan. Resolution 2016-69 has been prepared for the Board's consideration.

Mr. Tracy made a motion to adopt Resolution 2016-69 a resolution authorizing the adoption of an Annual Conversion Plan in accordance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26 and to waive the second reading, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the Police Department is in possession of miscellaneous surplus equipment that is no longer necessary for their operation or is obsolete. Resolution 2016-70 has been prepared for the Board's consideration.

Ms. Wolff made a motion to adopt Resolution 2016-70 a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by Internet Auction pursuant to Section 505.10 of the Ohio Revised Code. If no qualified bidders are found within twenty (20) days the Administrator or appropriate Department Head is authorized to dispose of the equipment by destruction or other means and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised at the beginning of each approaching winter season, the Board adopts a resolution that permits the Service Department to plow dedicated but unaccepted streets. The Township has the ability to declare an emergency for a six-month period for these streets. Resolution 2016-71 has been prepared for the Board's consideration.

Mr. Tracy made a motion to adopt Resolution 2016-71 a resolution declaring an emergency to exist and authorizing the removal of snow and ice from undedicated roads in accordance with Ohio Revised Code 505.82 and dispensing with the second reading and declaring an emergency, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the need for a nuisance abatement for properties with tall grass or weeds and junk on the properties in the Township.

Ms. Wolff made a motion to adopt Resolution 2016-72 a resolution authorizing the abatement, control or removal of vegetation, garbage, rubbish or debris, dispensing with the second reading and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of the need for a nuisance abatement for a property that is in need of being secured. The property was investigated by the Fire Department and found to be unsecured and unsafe. Resolution 2016-73 has been prepared for the Board's consideration.

Mr. Tracy made a motion to adopt Resolution 2016-73 a resolution providing for the Declaration of Nuisance and to secure open and unsafe structures for the property located at 5544 Dry Run Road and authorizing all necessary steps to undertake action, dispensing with the second reading and declaring an emergency, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised, as discussed at previous meetings, the Fire Department is requesting to restructure the pay scale and classifications for part-time personnel to help keep them. They would like to institute this revised pay scale starting January 1, 2017.

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Ms. Wolff made a motion to approve the 2016 Fire & EMS Part-time pay adjustment and restructuring, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised as discussed at the work session, the Fire Department is requesting approval to enter into an agreement with Baldwin & Sours, Inc. to perform a complete firmware upgrade on the existing Opticomm traffic pre-emption system that is installed at various intersections throughout the Township. These devices control the traffic lights through communication with transmitters that are installed in our vehicles that activate with our emergency lighting systems to be able to assist with traffic flow when they are responding to an emergency. Chief Kelly is requesting to spend up to \$4,000.00 to upgrade the signals and transmitters.

Mr. Tracy made a motion to approve the Fire Department to enter into an agreement with Baldwin & Sours, Inc. to perform a complete firmware upgrade on the existing Opticomm traffic pre-emption system at a cost of \$4,000.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised as discussed at the October work session, proposals were received from engineering companies for the design of the Wolfpen Pleasant Hill Road sidewalk project. Mr. Wright stated it has been a goal of the Board to finish the sidewalk from the north end of the Junior High School to Pinebrook. Funds were budgeted in 2016 for the design and the construction costs will be placed in the 2017 budget. The low bid was submitted by the Kleingers Group at a cost not to exceed \$45,500.00 and Mr. Wright is recommending the Board accept this bid. The Board asked about acquiring right of way and the issues in the past with some property owners. Mr. Wright stated he believes they are making headway with that. Ms. Wolff stated she did not want to move ahead with the project if the property owner was not willing to work with the Township in securing the right of way. Mr. Wright advised the Kleingers Group submitted several phases of the design with and without that piece of property however Mr. Wright is working with the property owner.

Ms. Wolff made a motion to authorize an agreement with the Kleingers Group for the design of the Wolfpen Pleasant Hill Road Sidewalk project at a cost not to exceed \$45,500.00, seconded by Mr. Tracy with all voting "AYE".

Public Comment: Ms. Karen Hahn of 6652 Epworth Road came forward asking for a list of the nuisance properties. Mr. Tracy gave her the list.

Executive Session: Mr. Tracy made a motion to go into Executive Session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance which is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project, pursuant to Section 121.22(G)(8) of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

Mr. Tracy made a motion to come out of Executive Session, seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:00 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Karl Schultz, Chairperson